



**Pritchard Island Homeowner's Association Inc.
c/o Integrity Tax and Bookkeeping Service
4411 E Arlington St.
Inverness, FL 34453**

OWNER'S NOTICE OF INTENT TO LEASE

Today's Date: _____

Unit Number: _____

I/WE, hereby notify the Board of Directors of Pritchard Island Homeowner's Association, Inc., that I/WE wish to lease my/our unit as indicated below:

Owner(s)

Lessee(s)

Name(s): _____

Name(s): _____

Mailing Address: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

City: _____ State: _____ Zip: _____

Contact Number: _____

Contact Number: _____

Contact Email: _____

Contact Email: _____

Effective Date: _____

Agent Name: _____

Agent Contact Number: _____

Agent Contact Email: _____

Owner Signature: _____ Date: _____

Owner Signature: _____ Date: _____

The Board of Directors hereby acknowledges this notice of your intent to lease and approves the above-named Lessee(s).

Board Signature: _____ Title: _____ Date: _____

Send the completed form to Pritchard Island Homeowner's Association, Inc. at above address or the provided email. Approval is dependent upon Lessee(s) Interview with the Board of Directors and a copy of the lease being delivered to the Board of Directors. Please allow at least 72 hours for the interview process to occur.